

# **Project Report Format**

UNASIT

**Main Title**

**Sub Title**

**University Logo**

**Developed By**

**Student Name-1**

**Student Name-2**

**Supervised By**

**Internal Supervisor**

**Department of Computer Sciences and Information Technology**

**Faculty of Administrative Sciences Kotli**

**University of Management Sciences and Information Technology**

**Kotli Azad Jammu and Kashmir**

## DECLARATION

I/We hereby declare that this software, neither as a whole nor as a part thereof has been copied from any source. It is further declared that I/We developed this software and this report entirely on the basis my/our personal efforts made under the sincere guidance of my/our project supervisor.

If any part of this software proved to be copied or found to be a report of some other, I/we shall stand by the consequences.

No portion of the work presented in this report has been submitted in support of any application for any degree qualification of this or any other University or institute of learning.

I/We further declare that this software and all associated documents, reports, and records are submitted as partial requirement for degree of BS (CS/IT/SE)/MCS.

I/We understand and transfer copyright for these materials to University of Management Sciences and Information Technology Kotli Azad Jammu and Kashmir.

I/We shall not sale this software and documents and shall not get any financial gains from these.

**Student Name-1**

**Signature**

**Student Name-1**

**Signature**

**Project Supervisor**

**Signature**

## FINAL APPROVAL

This is to certify that we have read the project report submitted by student name-1, student name-2 and it's our judgment that this report is of sufficient standard to warrant its acceptance by University of Management Sciences and Information Technology Kotli Azad Jammu and Kashmir for BS (CS/IT/SE) MCS degree.

### Examination Committee

#### Internal Supervisor

Supervisor Name

Supervisor Signature

Designation

Department

#### External Examiner

External Examiner Name

External Examiner Signature

Designation

Department

#### Chairman

Name

Signature

Designation

Department

#### Dean

Name

Signature

Designation

Department

## **ACKNOWLEDGEMENT**

Maximum one-page acknowledgement to all.

UNASIT

## **PROJECT IN BRIEF**

<b>Project Title</b>	Main Title of project
<b>Organization (if any)</b>	Organization Name
<b>Objectives</b>	Broad Based Objectives
<b>Developed By</b>	Student Name-1 Student Name-2
<b>Supervised By</b>	Internal Supervisor
<b>Tools Used</b>	Tools used in developing
<b>Operating System</b>	Operating system used
<b>System Used</b>	System used

**ABSTRACT**  
**ONE PAGE SUMMARY OF PROJECT**

Need

Objectives and Scope of work

Methods of study

Major findings

Concluding Remarks

UNASIT

# TABLE OF CONTENTS

## Chapter # 1 Introduction

- Brief introduction of the organization
- Problem Definition
- Scope of the project
- Broad based objectives
- Specific objectives
- Feasibility report

## Chapter # 2 Existing System Analysis

- Detail study of existing system
- Draw backs in existing system
- Main analysis diagram  
OR
- Literature Survey

(For R&D type projects only)

## Chapter # 3 Proposed Systems

- Objectives
- System proposal
- Main system diagram
- Benefits/main features of the proposed system

## Chapter # 4 System Design

- Input design
- Output design
- Code design
- User interface design

## Chapter # 5 System Implementation

- Method used for implementation



## **Chapter # 6      System Testing and Evaluation**

- Testing strategies Code testing
- Project testing report
- User training
- Conclusion

## **Chapter # 7      Future Extension**

## **Chapter # 8      User Guide**

### **References**

- Books and manual referenced to with author, title, publishing company, year of publication, page number.

### **Appendices**

- **Data flow diagram**
- **ER Model**
- **Class Diagram**
- **Use Case Diagram**
- **Sequence Diagram**
- **State Model**
- **Sample documents used in existing system**
- **Sample input screens**
- **Sample output screens**

## SOME IMPORTANT GUIDELINES ABOUT PROJECT REPORT

- It should be according to the prescribed format.
- Text should be times new roman with font size 12.
- There should be one and half inches margin each side.
- There should be one and half inches line spacing in the text.
- The spinal design should be according to the given format.

UMSIT	Project Title	BS(CS)	2016
-------	---------------	--------	------

- A-4 size paper should be used for report printing.
- Three copies should be submitted to the department in spiral binding for viva voce examination.
- One copy of the report should be sent to the external examiner at least one week before the date of examination.
- The modified copy of report, in case of modification suggested by examiners, should be submitted to the department in hard binding black color.
- One copy for department, one copy for internal supervisor and one copy for University should be submitted.

## GENERAL GUIDELINES FOR THE PROJECT COURSES

- The department will form a faculty committee comprising permanent, visiting faculty and if needed, industry experts.
- The student(s)/department will propose the project specifications to the faculty committee.
- The committee will give final approval for the project specifications and agree schedule of work as identified by the students and faculty committee.
- The committee shall assign project (**Title and Brief Summary**) to the student(s) depending on the size of the project.
- The study center will assign a suitable project supervisor from faculty list.
- A group of 2-3 students is recommended for a project. Project supervisor of department shall decide the number of students for a project according to complexity of the project.
- The students must have regular contact on weekly basis, which will be recorded on by project supervisor.
- The students shall present their work in front of faculty members and other students. Any amendment proposed during the presentation shall be completed before the next presentation.
- The student(s) will submit project report in soft binding in prescribed format to the department, which will be sent to the concerned authority.
- The examinations committee shall comprise of: **Internal Examiner (Project supervisor), External Examiner (External Expert)**.
- A representative from department may join the examination committee.